

TODAY'S DATE: \_\_\_\_\_  
 SURGERY DATE: \_\_\_\_\_

**PRE-EVALUATION CHECKLIST**

MEDPLEX OUTPATIENT  
 SURGERY CENTER

NAME :	SURGEON:	HEIGHT :      WEIGHT:      SEX: M F
DATE OF BIRTH: ___/___/___ AGE:	PROCEDURE :	BEST CONTACT # FOR THE DAY BEFORE SURGERY:
HAVE YOU OR ANYONE IN YOUR FAMILY EVER HAD PROBLEMS WITH ANESTHESIA? IF SO, PLEASE GIVE DETAILS.		

ALLERGIC TO LATEX? YES or NO	ALLERGIC TO BETADINE? YES or NO
ALLERGIES	TYPE OF REACTION

MEDICATION	DOSE	FREQUENCY
Have you used Aspirin, Advil, Motrin, Ibuprofen, Aleve, Goody Powders, Excedrine, Stanback, or any other aspirin containing medication or anti-inflammatory medication in the last 2-3 days? If so, which ones and when? _____ _____ _____		

DO YOU HAVE...	Y	N	COMMENTS
VISION PROBLEMS			
HEARING PROBLEMS			
DO YOU SMOKE?			PACKS/DAY :
ASTHMA			
DIFFICULTY BREATHING			
SNORE WHEN SLEEPING			
SLEEP APNEA			CPAP? YES or NO
HEART DISEASE			
VASCULAR DISEASE			
HIGH BLOOD PRESSURE			
BLEEDING PROBLEMS			
KIDNEY DISEASE			
HEPATITIS			
JAUNDICE			
HIV (AIDS)			
REFLUX / HEART BURN			
HIATAL HERNIA			
DRINK ALCOHOL?			HOW MUCH PER DAY?
STROKE			
BACK/NECK PROBLEMS			
ARTHRITIS			
PHYSICAL DISABILITY			
DIABETES			
THYROID PROBLEMS			
PREGNANT			
MENTAL DISABILITY			
MENTAL ILLNESS			

PREVIOUS SURGERY	DATE

	NAME & OFFICE #
PRIMARY CARE DOCTOR	
CARDIOLOGIST	
PULMONOLOGIST	

NURSES COMMENTS : _____	BP : ___ / ___	LABS DRAWN :
_____	O2 SAT : _____	<input type="checkbox"/> K+ <input type="checkbox"/> HCT
_____	HR : _____	<input type="checkbox"/> PT/INR <input type="checkbox"/> _____
RN SIGNATURE : _____	EKG : _____	RN SIGNATURE : _____

**PATIENT INFORMATION**

**NAME :** \_\_\_\_\_  
LAST NAME FIRST NAME MIDDLE INITIAL

**DATE OF BIRTH :** \_\_\_ / \_\_\_ / \_\_\_ **AGE :** \_\_\_ **SSN :** \_\_\_ - \_\_\_ - \_\_\_ **SEX :** \_\_\_

**ADDRESS :** \_\_\_\_\_  
STREET CITY STATE ZIP CODE

**EMAIL ADDRESS :** \_\_\_\_\_

**HOME PHONE :** \_\_\_\_\_ **CELL PHONE :** \_\_\_\_\_ **WORK PHONE :** \_\_\_\_\_

**MARITAL STATUS :** \_\_\_\_\_ **EMPLOYER :** \_\_\_\_\_

**RESPONSIBLE BILLING PARTY / POLICY HOLDER**

(IF OTHER THAN SELF OR PATIENT IS 17 YEARS OF AGE OR YOUNGER)

**NAME :** \_\_\_\_\_ **DATE OF BIRTH :** \_\_\_ / \_\_\_ / \_\_\_  
LAST NAME FIRST NAME MIDDLE INITIAL

**SSN :** \_\_\_\_\_ **RELATIONSHIP TO PATIENT:** \_\_\_\_\_

**ADDRESS :** \_\_\_\_\_  
STREET CITY STATE ZIP CODE

**EMPLOYER NAME / ADDRESS :** \_\_\_\_\_  
NAME STREET CITY STATE ZIP CODE

**MEDICARE PATIENTS**

**RETIREMENT DATE :** \_\_\_ / \_\_\_ / \_\_\_ **ARE YOU A VETERAN? YES / NO**

**DID THE VA REFER YOU? YES / NO** **HAVE YOU SUFFERED FROM BLACK LUNG? YES / NO**

**ARE YOU ENTITLED TO MEDICARE SOLELY ON THE BASIS OF ENDSTAGE KIDNEY DISEASE? YES / NO**

**OTHER INFORMATION**

**IS THIS INJURY THE RESULT OF AN ACCIDENT/INCIDENT? YES / NO** **IF YES... CAR? YES / NO** **WORK? YES / NO**

**DATE OF INJURY :** \_\_\_ / \_\_\_ / \_\_\_ **LOCATION / ADDRESS :** \_\_\_\_\_

**DESCRIPTION OF ACCIDENT :** \_\_\_\_\_

**SIGNATURE :** \_\_\_\_\_ **DATE :** \_\_\_\_\_

# Patient's Communication Preferences Regarding their PHI

## Telephone Communication Preferences

Home # \_\_\_\_\_

Work # \_\_\_\_\_

Mobile # \_\_\_\_\_

Other \_\_\_\_\_

Place Patient Identification

## E-Mail Communication Preferences

Email Address \_\_\_\_\_

In order to best serve our patients and communicate regarding their services and financial obligations we will use all methods of communication provided to expedite those needs. By providing the information above I agree that Medplex Outpatient Surgery Center or one of its legal agents may use the telephone numbers provided to send me a text notification, call using a pre-recorded/artificial voice message through the use of an automated dialing service or leave a voice message on an answering device.

If an email address has been provided, Medplex Outpatient Surgery Center or one of its legal agents may contact me with an email notification regarding my care, our services, or my financial obligation.

I recognize that text messaging is not a completely secure means of communication because these messages can be accessed improperly while in storage or intercepted during transmission. The text messages you receive may contain your personal information. If you would like us to contact you by text message please sign this consent below. If you consent to receiving text messages you also agree to promptly update Medplex Outpatient Surgery Center when your mobile phone number changes. You are not required to authorize the use of text messaging and a decision not to sign this portion of the authorization will not affect your health care in any way.

\_\_\_\_\_  
Patient's Signature for consent to text message.

## Mail Communication Preferences

May we send mail to your home address? (If no, please provide an alternate mailing address below.)  
\_\_\_\_\_

Other than you, your insurance company, and health care providers involved in your care, whom can we talk with about your health care information? (Check all that apply)

	<u>Name:</u>	<u>Telephone</u>
<input type="checkbox"/>	Spouse _____	_____
<input type="checkbox"/>	Caretaker _____	_____
<input type="checkbox"/>	Child _____	_____
<input type="checkbox"/>	Parent _____	_____
<input type="checkbox"/>	Other _____	_____

I acknowledge that I have been given the opportunity to request restrictions on use and/or disclosure of my protected health information.

I acknowledge that I have been given the opportunity to request alternative means of communication of my protected health information.

\_\_\_\_\_  
Patient or Personal Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Relationship to Patient

**Medicare Secondary Payer Questionnaire**  
(Short Form)

1. Are you receiving benefits from any of the following programs?

Black Lung	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Research Grant	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Veteran Affairs	<input type="checkbox"/> No	<input type="checkbox"/> Yes

2. Was the illness/injury due to a work related accident/condition?

No  Yes

Date of injury/illness: \_\_\_\_\_

3. Was illness/injury due to a non-work related accident?

No  Yes

Date of accident: \_\_\_\_\_

What type of accident caused the illness/injury?

Automobile  
 Non-automobile

4. Are you entitled to Medicare based on:

Age  
 Disability  
 End Stage Renal Disease

5. Are you currently employed?

No  Yes

6. Is your spouse currently employed?

No  Yes

7. Do you have group health plan (GHP) coverage based on your own, or a spouse's, current employment?

No  Yes

8. Does the employer that sponsors your GHP employ 20 or more employees?

No  Yes

9. Are you currently a patient in a skilled nursing facility such as a nursing home?  
(Long form not required. ALERT: If yes, bill SNF not Medicare)

No  Yes

I confirm that the above information is correct.

Patient Signature: \_\_\_\_\_

Please Print Name: \_\_\_\_\_